



**THE NATIONAL GAS COMPANY  
OF TRINIDAD AND TOBAGO LIMITED**

[www.ngc.co.tt](http://www.ngc.co.tt)

# Invitation to Pre-qualify

The National Gas Company of Trinidad and Tobago Limited (NGC) is desirous of pre-qualifying contractors to provide the undermentioned services:

- COMPUTER-AIDED DESIGN (CAD) SERVICES
- PHOTOCOPYING/PRINTING SERVICES
- INSTALLATION AND MAINTENANCE OF ELECTRONIC SECURITY SYSTEMS
- DISPOSAL OF HAZARDOUS WASTE (HIGH RISK)
- SUPPLY AND MAINTENANCE OF FIRE EQUIPMENT SYSTEMS (HIGH RISK)
- WELDING AND FABRICATION SERVICES (HIGH RISK)
- AIR-CONDITIONING SUPPLY AND MAINTENANCE SERVICES
- LABOUR SUPPLY SKILLED/UNSKILLED (HIGH RISK)
- SUBSEA INSPECTION AND ROV SERVICES (HIGH RISK)
- SUPPLY AND MAINTENANCE OF FIRE SUPPRESSION SYSTEMS AND FIRE AND GAS DETECTION SYSTEMS (HIGH RISK)
- MEDICAL LABORATORY TESTING - EXECUTIVE AND PRE-EMPLOYMENT TESTING
- MEDICAL LABORATORY TESTING - SUBSTANCE ABUSE TESTING

## N.B.

1. Contractors currently pre-qualified for the stated services are advised to reapply.
2. STOW Certification is a mandatory requirement for High-Risk Services.
3. For further information on the scope for service categories listed above, please visit the company's website at [www.ngc.co.tt](http://www.ngc.co.tt)

## PRE-QUALIFICATION CRITERIA

Pre-qualification will be based on the contractor meeting the minimum score for each criterion:

- Relevant Experience
- Personnel Resources
- Financial Capacity
- Equipment Resources
- Environment, Health and Safety
- Industry Background (where applicable)

## PAYMENT

Pre-qualification documents can be collected upon payment of a non-refundable fee of \$200.00. Payment can be made at any branch of First Citizens Bank - NGC Account #1380545 (Company Name and Contact Number should be inserted on all bank receipts).

## INVITATION DOCUMENTS

After presentation of the bank receipt to NGC's cashier, pre-qualification documents can be collected from the Process Optimization and Vendor Management Department, NGC, Orinoco Drive, Point Lisas Industrial Estate, Couva during the period Monday 23rd January, 2017 to Friday 27th January, 2017 between the hours of 8:00 a.m. - noon and 1:00 p.m. - 3:00 p.m.

## CONTRACTOR ORIENTATION

Orientation sessions for contractors seeking clarification on completion of pre-qualification documents will be conducted on:

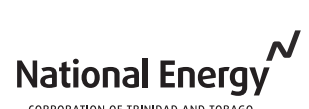
- Tuesday 24th January, 2017: 10:00 a.m. – noon
- Wednesday 25th January, 2017: 2:30 p.m. – 3:30 p.m.

Venue: NGC's Employee Centre, Head Office, Point Lisas Industrial Estate

## SUBMISSION OF DOCUMENTS

Fully completed pre-qualification packages must be clearly marked with the words "PRE-QUALIFICATION" and the name of a category from the above listing (e.g. PRE-QUALIFICATION: COMPUTER-AIDED DESIGN (CAD) SERVICES). Packages must be submitted to the Process Optimization and Vendor Management Department, The National Gas Company of Trinidad and Tobago Limited (NGC), Orinoco Drive, Point Lisas Industrial Estate, Couva by the deadline date **February 10th, 2017**.

Orinoco Drive, Point Lisas Industrial Estate, Couva  
Republic of Trinidad and Tobago, West Indies  
P.O. Box 1127, Port of Spain  
Tel: (868) 636-4662/4680  
Fax: (868) 679-2384  
Email: [info@ngc.co.tt](mailto:info@ngc.co.tt)



**MEMBERS OF THE NGC GROUP OF COMPANIES**