

# **Invitation to Pre-qualify**

The National Gas Company of Trinidad and Tobago Limited (NGC) is desirous of pre-qualifying suppliers in the under-mentioned categories:

- PIPE AND PIPE FITTINGS
- VALVES AND VALVE FITTINGS
- ROTATING/RECIPROCATING MACHINERY AND EQUIPMENT
- FIRE PROTECTION SYSTEMS
- ELECTRONIC AND INSTRUMENTATION EQUIPMENT AND ACCESSORIES
- OILS AND LUBRICANTS

- SAFETY GEAR AND EQUIPMENT
- CHEMICALS
- WELDING EQUIPMENT AND ACCESSORIES
- STEEL PRODUCTS
- TESTING AND INSPECTION EQUIPMENT
- ELECTRICAL FIXTURES AND FITTINGS
- HVAC EQUIPMENT

NB: Suppliers currently registered for these categories are advised to apply.

## PRE-QUALIFICATION CRITERIA

For pre-qualification, suppliers must meet the minimum score for each criterion:

- Relevant Experience
- Equipment Resources e.g. warehouses (where applicable)
- Personnel Resources
- · Environment, Health and Safety
- Financial Capacity
- Industry Background (where applicable)

### **ELIGIBILITY OF SUPPLIERS**

To be eligible, suppliers wishing to be pre-qualified must:

- . Be able to legally conduct business in the Republic of Trinidad and Tobago;
- · Possess the legal capacity to enter into procurement contracts;
- Be compliant with the laws of the Republic of Trinidad and Tobago with regard to its obligations to the BIR, VAT and NIS;
- Not have a history of litigation awards or successful prosecutions against it.

#### **PAYMENT**

Pre-qualification documents can be collected upon payment of a non-refundable fee of \$200.00. Payment can be made at any branch of First Citizens Bank - NGC Account #1380545 (Company Name and Contact Number should be inserted on all bank receipts).

#### **INVITATION DOCUMENTS**

Upon presentation of the bank receipt to NGC's cashier, suppliers can collect pre-qualification documents from the Process Optimization and Vendor Management Department of The National Gas Company of Trinidad and Tobago Limited (NGC), Orinoco Drive, Point Lisas Industrial Estate, Couva during the period **Monday 5th June, 2017 to Friday 9th June, 2017** between the hours of 8:00 a.m. - 12:00 noon and 1:00 p.m. - 3:00 p.m.

#### SUBMISSION OF DOCUMENTS

Fully completed pre-qualification packages must be clearly marked with the word "PRE-QUALIFICATION" and the name of a category from the above listing (e.g. PRE-QUALIFICATION: PIPE AND PIPE FITTINGS). Packages should be submitted to the Process Optimization and Vendor Management Department, The National Gas Company of Trinidad and Tobago Limited (NGC), Orinoco Drive, Point Lisas Industrial Estate by the deadline date of **Friday 23rd June, 2017**.

Late submissions will not be accepted.

Orinoco Drive, Point Lisas Industrial Estate, Couva Republic of Trinidad and Tobago, West Indies P.O. Box 1127, Port of Spain

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