



THE NATIONAL GAS COMPANY  
OF TRINIDAD AND TOBAGO LIMITED

# Invitation to Pre-qualify

## Provision of Audit Services

The National Gas Company of Trinidad and Tobago Limited (NGC) invites applicants for pre-qualification for the PROVISION OF AUDIT SERVICES as follows:

### MAIN SCOPE

General Internal Audit Services specifically risk-based audit review of risk management, controls and governance processes

- Reviews of strategic, financial and operational performance and business processes
- Information and communication technology, systems and controls reviews
- Construction and contract management reviews
- Root cause failure analysis
- Security, safety and health control systems reviews

### PRE-QUALIFICATION CRITERIA

Pre-qualification will be based on meeting the minimum criteria regarding the following headings:

- General Statutory/Regulatory Requirements
- Financial Integrity
- Organizational Capability:
  - Personnel
  - Experience
  - Equipment and Assets
- Scope of Service Capability
- Environmental, Health and Safety (EHS) Systems and Performance (if applicable)

*Note: The application for pre-qualification will have appropriate guidance for completing the questionnaire with respect to the EHS requirement.*

### INVITATION DOCUMENTS

Pre-qualification application packages can be collected upon payment of a **non-refundable fee of \$100** from:

#### Prequalification of Contractors Project

The National Gas Company of Trinidad  
and Tobago Limited  
Orinoco Drive  
Point Lisas Industrial Estate  
Couva

Monday to Friday from the date of this ad between the hours of 8.30am to 12noon and 1pm to 3pm  
Mon to Friday. (Cashier will be unavailable during 12-1pm).

### AND/OR

Special Internal Audit Services

- Forensic auditing and investigations
- Third party and core business contracts compliance reviews
- Vendor audits
- Audit resource assessment
- Internal audit quality performance assessments
- Audit training/in-house workshops
- Audit software training and implementation

### CLOSING DATE

The closing date for the collection of pre-qualification application packages is **Tuesday July 02, 2013**

### APPLICANT INSTRUCTIONS

Submit the completed pre-qualification questionnaire and associated documents in the envelope provided and labeled as follows:

#### Pre-Qualification of Contractors Project Procurement and Contract Management

The National Gas Company of Trinidad  
and Tobago Limited  
Orinoco Drive  
Point Lisas Industrial Estate  
Couva

### DEADLINE DATE

Deadline date for submission of responses is **Friday July 19, 2013**. Respondents are encouraged to collect packages and submit responses in a timely manner.

**Service Providers who are presently pre-qualified for the stated services are advised to re-apply as the pre-qualification status will expire.**