



NGC CNG
Company Limited

A subsidiary of The National Gas Company
of Trinidad and Tobago Limited

Request For Proposals

Procurement of Four Original Equipment Manufacturer (OEM) Compressed Natural Gas (CNG) Buses

The NGC CNG Company Limited, a wholly owned subsidiary of The National Gas Company of Trinidad and Tobago Limited (NGC) requests proposals as follows:

Proponents are invited to submit a response to this Request For Proposals (RFP) for the provision of

FOUR (4) OEM CNG BUSES

- Right Hand Side Driven
- 25 – 30 Seater
- Fully Air-Conditioned

PRE-QUALIFICATION CRITERIA

Proponents will also be required to submit responses to the Pre-Qualification questionnaire included in the RFP package which will be evaluated in accordance with the following criteria:

- Company's Background
- Technical Capacity and Work Experience of Applicant
- Compliance with Scope Specifications
- Financial Capability
- EHS

INVITATION DOCUMENTS

RFP documents can be collected at:

NGC's Head Office, Orinoco Drive,
Point Lisas Industrial Estate, Point Lisas

For a non-refundable fee of **\$250 (cash)** per service during normal working hours from June 11, 2014 – June 18, 2014. (The cashier will be available daily at 8:30 a.m. - noon and 1:00 p.m. - 3:00 p.m.).

Submissions will remain valid for a period of 120 days from the closing date of the invitation and must be accompanied by the following documents:

- Completed Pre-qualification Questionnaire and required documentation
- Copy of NGC's receipt for purchase of RFP documents

Proponents are required to fully complete and return the Form of Acknowledgement provided within three business days of collecting the RFP.

All requests for information **MUST** be addressed to:

The Secretary, Tenders Committee
The National Gas Company of Trinidad and Tobago Limited
Orinoco Drive,
Point Lisas Industrial Estate,
Point Lisas,
Trinidad and Tobago
Email: sectend@ngc.co.tt

All alterations or erasures in the RFP must be initialed by the person submitting the RFP or, in the case of a business entity, a duly authorized officer thereof.

One original, one paper copy and one soft copy of the Proposal Documents are to be submitted in a sealed, double-enveloped package and addressed to:

The Secretary, Tenders Committee
The National Gas Company of Trinidad and Tobago Limited
Orinoco Drive, Point Lisas Industrial Estate
Point Lisas, Trinidad and Tobago

APPLICANTS' INSTRUCTIONS

The inner and outer envelopes should be clearly marked:

"Box "B" - Request For Proposal for
PROCUREMENT OF FOUR ORIGINAL EQUIPMENT MANUFACTURER (OEM) COMPRESSED NATURAL GAS (CNG) BUSES"

DEADLINE DATE

The envelope must be deposited in Tender Box B at NGC's offices, Orinoco Drive, Point Lisas Industrial Estate, Point Lisas, **NOT LATER THAN 4:00 P.M. on Thursday 03rd July, 2014.**

Late submissions will not be considered under any circumstances.

The NGC CNG Company Limited does not bind itself to accept the lowest or any proposal and reserves the right to award contracts to anyone at its own discretion.

*There will **NOT** be a public opening of the proposals.*

The NGC CNG Company Limited reserves the right to cancel the invitation in its entirety or partially, without defraying any cost incurred by any Proponents in submitting its proposal.

The procurement process is not intended to create and shall not create a formal legally binding bidding process and shall instead be governed by the law applicable to direct commercial negotiations. For greater certainty and without limitation:

- a) This Invitation to submit a proposal shall not give rise to any "Contract A" – based tendering law duties or any other legal obligations arising out of any process contract or collateral contract; and*
- b) Neither the Proponents nor NGC CNG Company Limited shall have the right to make any breach of Contract, tort or any other claims against the other with respect to the award of a contract, failure to award a contract or failure to honor a response to the Request for Proposals.*

Failure to comply with any of the instructions of the RFP may result in the Proposal not being considered.

Secretary
Tenders Committee